

Pendle Lodge 4703 - Duties of Worshipful Master

In the Lodge

- Perform and deliver fully all and any ceremonies required during your year in office.
- Issue a provisional list of ceremonies in conjunction with the Secretary and the Director or Ceremonies for the ensuing year. This may of course change as the year progresses or candidates join.
- Arrange official visits, if any, and encourage participation of the junior brethren in visiting. (Wilton Lodge usually visit in September and Greta Lodge usually visit in December)
- Make yourself know to the representative of the RW Provincial Grand Master before the Installation ceremony i.e. prior to 3:30pm.
- Offer your gavel to any Assistant Provincial Grand Master or above who may visit. Do not offer it to the representative of the RWPGM at the installation.

At the Social Board

- Propose toasts 1,2, & 3, to the Queen, The Grand Master, and Provincial, Deputy and Assistant Grand Master's (read from toast list)
- Announce the Raffle and Charity collection amounts in the Lodge prior to the Toast to Masonic Charities

Festival of St John (Installation)

- Respond to SW Toast
- Speech to Immediate Past Master. This will incorporate the presentation of his year book detailing his ceremonies throughout the previous year.
- You may wish to thank your proposer and seconder into freemasonry. (not obligatory)

Ladies Evening

- Early December, with Director of Ceremonies and Secretary, choose menu and think about ordering entertainment.
- Early January check menu and order wine for top table and guests
- Early January choose and order menu and place cards
- Don't forget to invite your guests in plenty of time
- Choose Ladies presents and table prizes.
- Remember you have to buy and present your wife with a present on the night
- Check amount of allowances you will receive from the Lodge towards your presents and entertainment

Christmas Cards

- You are required to send Christmas Cards on behalf of the Lodge to every member. These cards are entirely self funded